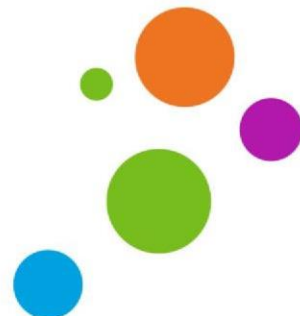


Name

Class

L2LPs TEACHER ASSESSMENT CHECKLIST



PREPARING FOR WORK		
Element	Learning Outcomes	Completed? Video, Photo or Folder
Being able to set goals for learning	5.1 Set learning goals, e.g. <i>by the end of this week I will finish my book</i> 5.2 Create a learning plan which includes the necessary steps and timeframe to complete it. Link the plan to an IEP, e.g. <i>each night I am going to read a page of my book</i> 5.3 Implement the plan, e.g. <i>for a week</i> 5.4 Express opinions on how performance could be improved, e.g. <i>next time I will give myself more time to reach the target</i>	



PREPARING FOR WORK		
Element	Learning Outcomes	Completed? Video, Photo or Folder
Finding out about work	5.5 Identify different jobs that people do in their school, e.g. <i>the role of the teacher, caretaker and the school secretary</i>	
	5.6 List three local employment opportunities	
	5.7 Describe one way in which people get a job or course of their choice, e.g. <i>from a newspaper, information from a college</i>	
	5.8 List possible jobs that they are interested in and find information on the requirements for the jobs	
	5.9 Visit a local employer and review the visit, e.g. <i>name two new things learned</i>	
	5.10 Use a variety of ways to check for the advertisement of jobs, e.g. <i>local newspapers, websites, TV ad</i>	

PREPARING FOR WORK		
Element	Learning Outcomes	Completed? Video, Photo or Folder
Preparing for a work related activity	5.11 Identify and list their own talents 5.12 Create a curriculum vitae including personal profile, education and work experience details 5.13 Participate in a short interview, e.g. <i>mock job interview with a teacher</i> 5.14 Keep a punctuality and attendance record for a month, e.g. <i>using a scale 110, students can record if they are on time for school, class and if they attend school regularly</i> 5.15 Carry out specific tasks in a range of roles in school, e.g. <i>bringing attendance registers to the office, arrange classroom materials appropriately</i> 5.16 Keep a record of tasks completed in a journal, e.g. <i>start and finish times for a task, describe what the steps are in the task</i>	



PREPARING FOR WORK		
Element	Learning Outcomes	Completed? Video, Photo or Folder
Developing an awareness of health and safety in using equipment	5.17 Give examples of safe practices in three distinct workplaces, e.g. <i>wearing protective eyewear in metalwork class</i>	
	5.18 Use all tools and equipment correctly and safely in a range of practical classes, e.g. <i>replace the lid on any liquids</i>	
	5.19 Describe and use electrical equipment correctly and safely in a range of practical classes, e.g. <i>use a mixer in home economics</i>	
	5.20 Store all tools, materials and equipment safely	
	5.21 List the different procedures for self-protection at work, e.g. <i>wearing protective clothing or a hair net</i>	
	5.22 Identify the fire exits in a school, e.g. <i>draw a map of the school, locating the fire exits</i>	
	5.23 Follow the instructions for a fire drill, e.g. <i>participate in a fire drill</i>	



PREPARING FOR WORK		
Element	Learning Outcomes	Completed? Video, Photo or Folder
Taking part in a work related activity	5.24 Gather background information to help plan and participate in the activity 5.25 Sequence a number of steps to be taken to successfully complete the activity 5.26 Assume a role in the activity and identify tasks linked with the role 5.27 Use key words associated with the activity correctly 5.28 Identify safety procedures and/or permissions required for the activity 5.29 Learn how to use tools or equipment associated with the activity safely and correctly 5.30 Participate in the activity 5.31 Review the activity to evaluate its success 5.32 Assess effectiveness of own role in the activity	

